

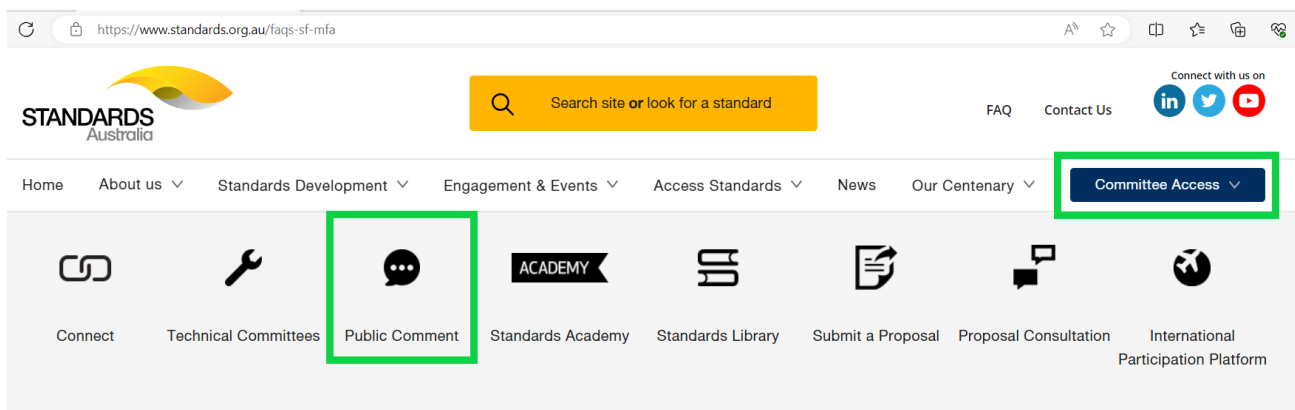
AS 5391 Advocacy in Aged Care and Disability – Public Commenting Stage

What is the Public Comment stage of a project?

After a Standard has been drafted it is made available for Public Comment for a period of 9 weeks. This ensures the broader community has an opportunity to review the document prior to its completion. Anyone can comment on the draft Standard.

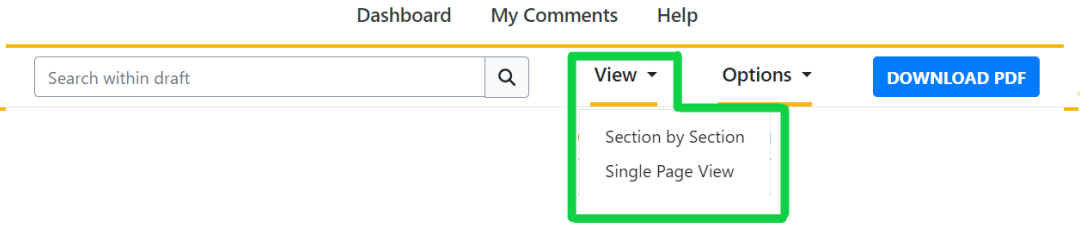

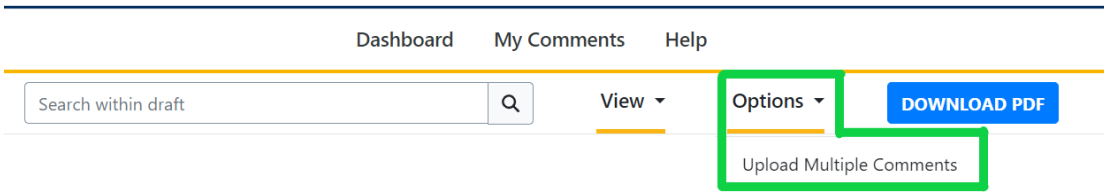
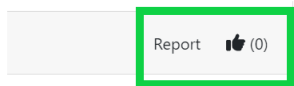
Where do I go to submit comments?

1. You will need to have a Standards Australia account to submit comments. You can register for an account via the Standard Australia webpage: [register for a new profile](#). As part of this process, you will need to verify your identity using Multi-factor authentication via email, SMS or using an authenticator application. See the [Frequently Asked Questions \(FAQs\)](#) webpage on Multi-factor Authentication if required.
2. To access the Public Comment system, visit the Standards Australia website, <https://www.standards.org.au/> and hover over the Committee Access tile, and select Public Comment. You can also use this web address: <https://comment.standards.org.au>



3. Search for AS 5391 within the Public Comment period or use this link: [Advocacy in Ageing and Disability - Standards Australia](#)

Tips for submitting comments

<p>Types of comments</p>	<p><u>Technical</u>: requesting changes to requirements*</p> <p><u>Editorial</u>: grammatical, format, style</p> <p><u>General</u>: all other comments</p> <p>* Requirements are compulsory items that an organisation must comply with. Requirements always use the term “shall”.</p>
<p>Viewing options</p>	<p>Once you have selected the standard, you can choose to view the document Section by Section or as Single Page View.</p>  <p>In the single page view, you will need to scroll down to the bottom of the page to submit your comments.</p> <p>You can also download the draft Standard using the Download PDF button.</p> 
<p>Submitting multiple comments</p>	<p>You can submit multiple comments using the Bulk Comment Upload tool. This tool is helpful if you would like to review the Standard offline. Select Options and then Upload Multiple Comments. Follow ‘Bulk Comment Upload’ instructions.</p>  <p>Note: Clauses and sections are not automatically populated in the bulk upload spreadsheet. The commenter will need to include these details to ensure that the comments can be accurately uploaded.</p>
<p>Supporting and Reporting comments</p>	<p>You will be able to see comments that have already been made on the document. If you support a comment that has already been submitted, you can select the thumbs up button. This is located at the bottom of each section. You can also report comments using the Report button.</p> 

What happens after the Public Comment stage?

All comments from the public are considered in detail by the Technical Committee and, if necessary, further drafting is undertaken. Comments will be categorised as accepted, accepted with modifications, not accepted, or for future consideration. Each person who submits a comment(s) will be notified of the outcome of their submitted comment(s).

If there are significant changes to the draft, a second Public Comment period may be required.

Where do I find support?

Contact the Standards Australia Customer Success team:

Phone: 1800 035 822 (Free call within Australia)

You can also submit an enquiry via [Telephone, Fax, Email - Contact Us - Standards Australia](#)

Thank you for participating in this project

We greatly value your input throughout this process and appreciate your effort in sharing your comments on the draft Standard (AS 5391). Your feedback plays a crucial role in shaping comprehensive and consistent guidelines for Australian Aged Care and Disability Advocacy services, ultimately enhancing safety and effectiveness in these areas. Thank you for your valuable contribution.